

**NEW CREATION
LOCAL HUMAN RIGHTS COMMITTEE
MEETING MINUTES**

March 5, 2013

Group A

**Kingdom Dominion
491 Southlake Blvd.
Richmond, VA 23236
(804) 350-9987**

- I. Call to Order** – Meeting was called to order by committee chair Kelly Murphy at 6:15 p.m. for the purpose of hearing business related to the New Creation Local Human Rights Committee.
- II. Introductions** – **Members present:** Kelly Murphy, Chair
 Members absent: Ruth Molyne, Sec., Monica Lewis
- III. Approval of Draft Minutes for December 4, 2013** - The minutes were reviewed and deferred due to the absence of a quorum
- Action:** Deferred to June 4, 2014 LHRC meeting
- IV. Public Comment** – None
- V. Old Business:**
1. **LHRC Follow-up RE: Quarterly Report Revisions for Periods July 1, 2013 – September 30, 2013 (3rd Qtr)**
 - **First Class Living Center** – Page 1 – Abuse cases reported need to be consistent with Total Counts alleged by Type - **(Report Received)** ; *Provider needs to review incidents reported with the LHRC at March 5, 2014 meeting (Pending final approval)*
 - **Life Services, Inc.** Page 4 – Question 4: Response needs to explain how the provider ensures that the LHRC maintains its code-mandated membership requirement. – **(Report Received)** *(Pending final approval)*
 2. **Name Change:** We Care For You Residential Services, LLC: New Name is We Care For You Residential Services, Inc. *(Pending approval)*
 3. **Johnson Family Services:** Review of Sponsored Residential Homes Added or Discontinued for Reporting Period October 31, 2013 – December 31, 2013 – Ms. D. Johnson, CEO – Report received. *(Pending approval)*
 4. **Request for Affiliation (Temporary through March 12, 2014) RE: Parham Doctor's Hospital – Inpatient Behavioral Health Services** – Julie Sutherland *(Temporary approval granted 3/10/14 Pending formal approval)*
 5. **LHRC Review of Missing / Late Annual Reports:** 1) Global Interventions – report not received
2) Hands of Unity – received late on 1/30/14 *(Pending recommendations for citations)*

6. **LHRC Recommendation for Citation RE: Attendance: We Care For You Residential Services, LLC**
(Pending recommendation for citation)
7. **Quarterly Report Provider Follow-up for Reporting Period October 1, 2013 – December 31, 2013 (4th Quarter)**
 - **EZETT** – Report not received *(Pending recommendation for citation)*
 - **Supportive Intervention Services** – Report received late *(Pending recommendation for citation)*
 - **We Care For You Residential Services, LLC** – Report not received *(Pending recommendation for citation)*
 - **Impact Youth Services Report** – Report not received for IYS *(Pending recommendation for citation)*
 - **Prevention Services of Virginia** – Report not received *(Pending recommendation for citation)*
 - **Johnson Family Services** – Clarification requested for question 1, page 3 – Report received *(Pending approval)*
 - **Upside to Youth** – Details requested for page 2 concerning pending complaint (Report received) *(Pending approval)*

VI. New Business:

1. **Review of Revised LHRC Meeting Dates and Reporting Months**
2. **Review of LHRC Expectations RE: Provider Attendance at LHRC Meetings**
3. **Review of LHRC Expectations RE: Requests for Written Documentation**

VII. Quarterly Reports Review for Periods October 1, 2013 – December 31, 2013 – 4th Quarter

The following quarterly reports were reviewed and are pending a motion for approval:

GROUP A

1. **Brother's Keeper**
2. **Creative Youth Concepts**
3. **First Class Living**
4. **Global Intervention Services, LLC**
5. **Hands Of Unity**
6. **Kingdom Dominion**
7. **Life Services, Inc.**
8. **Upside to Youth Development.**

GROUP B

1. **Greatness In You, LLC**
2. **Harrison House**
3. **Impact Adult Services**
4. **La Solucion Familiar para Adultos y Ninos**
5. **More Solutions**
6. **Open Arms Family Support Services (MH; TDT; IHH)**
7. **ProActive Behavioral Services**
8. **Richmond Private Methadone Clinic**
9. **The MARCS Agency**
10. **Therapeutic Interventions**

VIII. Office of Human Rights Report: In-service Training: Mr. Curseen provided training on the following items:

1. Reportable medication Errors
2. Serious Injury Guidance
3. Department of Health & Human Services – HIPAA Review

IX. Secretary's Report – All group A providers were present with the exception of We Care For You Residential Services, LLC

X. Next Meeting Date: March 5, 2014 – GROUP A at Kingdom Dominion

XI. Executive Session: LHRC Candidates for Membership

- Ms. Ramona Strickland
- Ms. Miranda Valentine-Fife

XII. Adjournment – 7:45 p.m.